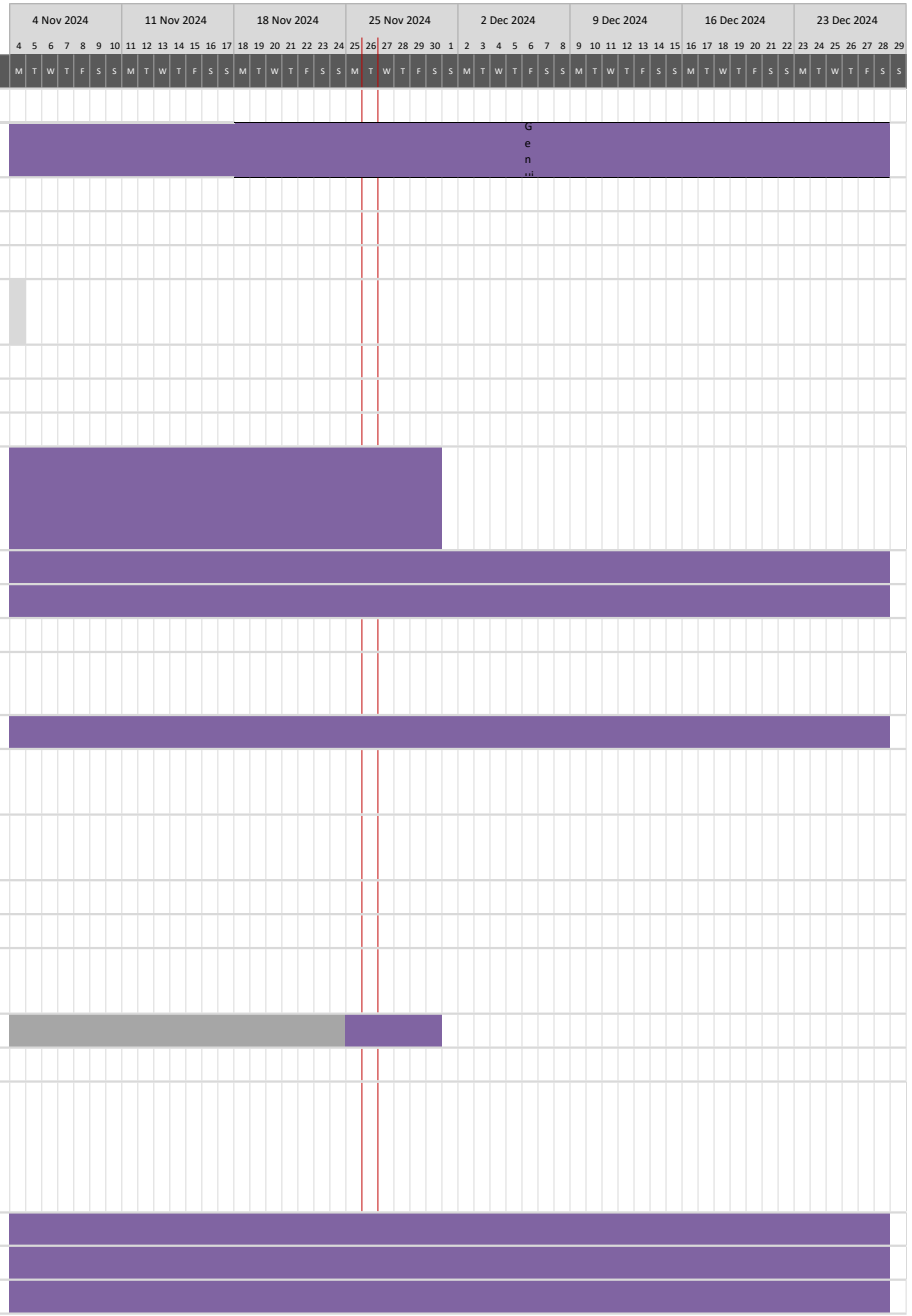
Delivering Better Value: West Berkshire

DBV Task Group
Project Lead

Appendix 2

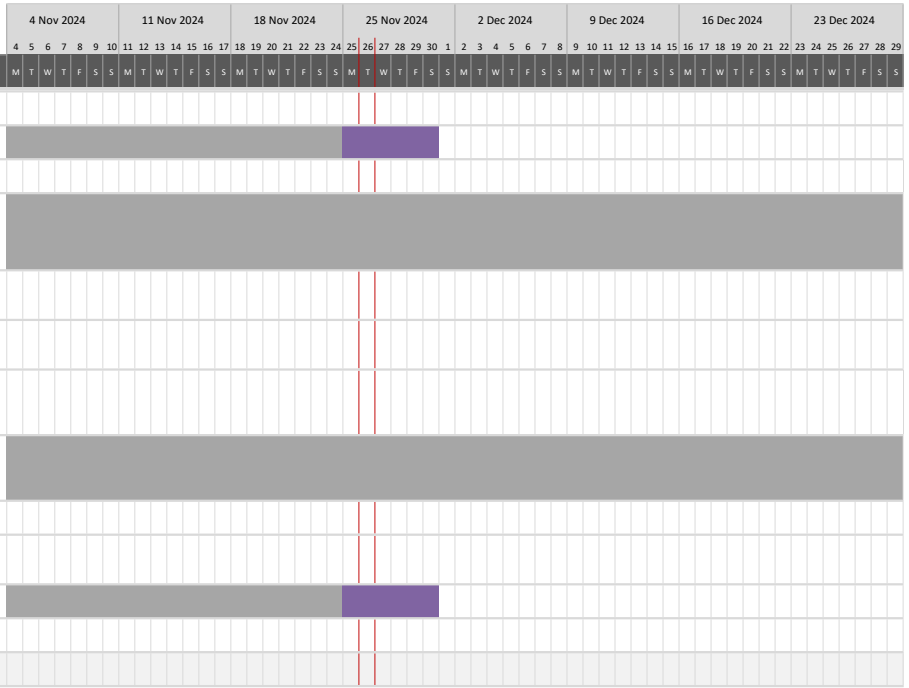
Project Start: Mon, 01/04/2024
Display Week: 32

TASK		ASSIGNED TO	PROGRESS	START	24
GAP analysis to Inform Local Provision/Need	**Activities**	Name			
PCF involved in co-production activities in relation to DBV Programme , represented on workings groups and at the SEND strategic Improvement Board	PCF member of SSIB, Coram Parent Champion Programme, Family Hub workshops	Beth Kelly	40%	1/4/24	31/3/25
Gap Analysis - mapping existing services and referral pathways	Delayed from some services due to revised priorities	Catherine Kane	75%	1/4/24	30/6/24
Communication Strategy re DBV to parents, schools, settings and local area partners co-produced	Communication Plan and SEND Blog in place	Beth Kelly/Peta	80%	1/4/24	30/9/24
GAP analysis of Local Offer completed	Paper submitted to DMT - September 2024	Jane Seymour/Beth Kelly	100%	1/6/24	31/8/24
Local Offer co-production -survey to parents/carers on effectiveness and reach	Survey Completed - August 2024 - 80+ responses- incorporated into SEND and Inclusion Delivery Plan - supporting refresh of Local Offer - publication of You Said we Did document in Oct 2024	Beth Kelly/Hannah Geddert	100%	1/6/24	31/8/24
Joint commissioning opportunities explored with Local Area Partners re; any required provision following GAP analysis	Production of Plans on a page by Education, Therapies and Mental Health - awaiting completion of tasks .	Catherine Kane	80%	1/6/24	30/9/24
Digital Performance and Inclusivity Dashboard – design completed and used to report to SEND Strategic Partnership Board -September 2024 onwards	Dashboard used to report to Send Strategic Improvement Board and Director Management Team .	Azim Mohamed	100%	1/7/24	31/7/24
Training of Local Partners and Parents – user guide on line Portal	On line Portal implementation - delayed - technical issues -revised date sought - Paper to DMT - Nov 2024	Hannah Geddert	20%	1/9/24	30/9/24
Launch of Refreshed Local Offer	Work underway to change to new platform - Phase 1 complete by October - Revised Local Offer Phase 2 November - technical delays may impact on delivery - additional resource requested to support updating Local Offer - 0.3 FT equivalent funded until Dec 2024 from DBV. Business case submitted for BAU requirement	Beth Kelly	25%	1/9/24	30/11/24
Information sharing & Communication activities to Families, Schools and Local Area Partners-Regular workshops etc held			0%	1/10/24	31/3/25
Annual Impact Assessment -HNB Budget 2025/26	Submitted to Schools Forum	Nicola Ponton	80%	1/11/24	31/11/24
Ensuring Sufficiency					
Revision of data processing systems to inform SEND Sufficiency Strategy	Ongoing activities with wider Data Management systems within WBC to improve data capture and analysis	Azim Mohamed/Catherine Cane	70%	1/4/24	31/7/24
Exploration of Joint Commissioning activities with Local Area Partners - with key programmes of activity established	Developing through Sufficiency Plan - e.g. Alternative Provision Framework	Catherine Kane	15%	1/5/24	1/3/25
New systems established for INMSS/AP SEND contract monitoring	Following High Cost Placement Review - Business case submitted for revised Commissioning structure across Children's Services - September 2024/focus on commissioning a brokerage - completed March 2025	Susan Tanner	80%	1/6/24	30/6/24
Launch of Consultation of Commissioning Framework	Following High Cost Placement Review - Business case submitted for revised Commissioning structure across Children's Services - September 2024-focus on commissioning and brokerage - completed March 2025	Susan Tanner/Catherine Kane	10%	1/6/24	30/6/24
Draft SEND Sufficiency Plan	Awaiting sign off from DMT	Catherine Kane	100%	1/7/24	31/8/24
Ratification of SEND Sufficiency Plan	Corporate Board	Catherine Kane	95%	1/9/24	31/10/24
SEND Commissioning Framework ratified	Following High Cost Placement Review - Business case submitted for revised Commissioning structure across Children's Services - September 2024 -occurs on commissioning a brokerage - completed March 2025	Catherine Kane	80%	1/9/24	31/10/24
Annual Impact Assessment -HNB Budget 2025/26	Submitted to Schools Forum	Nicola Ponton	80%	1/11/24	30/11/24
Financial Sustainability					
Launch of co-produced Banding Review and Decision-Making Processes	Phase 1 of Banding Review complete - Phase 2 SEND Funding review Launched 7.10.2024 _ Decision making paper recommendations reviewed in light of High Cost Placement Review - more system changes required to incorporate core agency changes - phased change management process required over 12 -18 months, incorporating the outcomes of the SEND funding review Phase 2	Susan Tanner/Jane Seymour	100%	1/5/24	31/8/24
Phase 2 Banding Review - co production of new funding arrangements	Co -production element underway with schools -revised programme deliver - July 2025	Susan Tanner/Helen Redding		7/10/24	1/7/25
Publication of refreshed decision-making process on Local Offer	Delayed whilst Local Offer undergoing Phase 1 refresh - update ready for Phase 2	Hester Collicutt	25%	1/9/24	31/9/24
Launch of Pilot new Funding arrangements - see 31 - revised programme of delivery	Revised Programme of delivery - see 31	Susan Tanner/Helen Redding		1/9/24	31/3/25



Display Week: 32

TASK		ASSIGNED TO	PROGRESS	START	24
Impact report to Schools Forum and ratification of reviewed Banding System	This will now be a report to Schools Forum - providing overarching update on DBV in Nov 2024			1/3/25	31/3/25
Annual Impact Assessment -HNB Budget 2025/26	Submitted to Schools Forum	Nicola Ponton	80%	1/11/24	30/11/24
Supporting Inclusive Practice					
Launch of revised whole area Mental Health Project - Delayed until Sept 2024	Revised Mental Health Project Development with Virtual School/AE Education/Birmingham Newman University - Launching Oct 2024 - will continue until July 2025	Hester Collicutt	100%	1/4/24	31/7/25
Increase capacity in existing Autism/Early Years/ and Special School Outreach Teams - awaiting outcome of Longitudinal study for HFG and recommendations	EDIT team increased capacity to undertake transitions work until March 2025 - funded by DBV - Longitudinal study delayed	Karen Bartlett	80%	1/4/24	30/9/24
Review referral process: explore single point of access to services (links with Workstream 1 ; GAP analysis)	Early Years review undertaken , "Plans on Page " supporting this work- in design - published - parent friendly version in draft form	Beth Kelly/Karen Bartlett	80%	1/4/24	30/9/24
Co-produced design of Transition Support Programme with settings/schools/PCF	Co-produced with schools - Transitions Guidance for 6/7 transfer to be published in October 2024 - Early Years Transitions Guidance - to be published \October 2024 - Parental Guidance needs to be developed BY Dec 2024	Karen Bartlett	100%	1/5/24	31/7/24
Pilot of Transition Support Progamme	This programme will extend 6 months - will additional staff in place funded by DBV - request to schools Forum to Match fund to allow the Progamme to extend for one year _ commencing Jan 2025	Karen Bartlett	60%	1/8/24	31/7/25
Evaluation of Impact of Mental Health Project	Delayed until June/July 2025 - due to delay in implementation of project	Gus Marriott		1/1/25	31/7/25
Evaluation of Transition Support Programme	Early Years to Reception under evaluation - Nov 2024, 6/7 transition delayed - partial evaluation by June/Jul 2025	Karen Bartlett		1/1/25	28/2/25
Annual Impact Assessment -HNB Budget 2025/26	Submitted to Schools Forum -Nov 2024	Nicola Ponton	80%	1/11/24	30/11/24



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